

Codification Schedule of Fees
Effective 01/01/2017

Codification		Fee	
Ord. #	Fee Description	Fee	
2.5-1(b)(1)	NSF Returned Check Fee	\$35.00	
4.2-3	Business License		
	New	\$75.00	
	Renewal	\$45.00	
	Additional Tier 2 Inspection Fees (charge not to exceed 3 hours)		
	Fire Department	\$60.00	per hr.
	Police Department	\$45.00	per hr.
	Building Department	\$29.00	per hr.
4.3-1(C)	Sexually Oriented Business		
	License Application Fee	\$500.00	
	New License/Annual Renewal Fee	\$250.00	
4.4-3(8)	Dance Permit - New/Annual Renewal	\$100.00	
4.4-3(8)	Entertainment Permit - New/Annual Renewal	\$100.00	
4.4-4(1-8)	Liquor License		
4.4-5	Preliminary Application Fee	\$50.00	
	Final Application Fee	\$200.00	
	License Fee - New/Annual Renewal	\$200.00	
4.6-22(a)	Peddler, Solicitor, Canvasser License		
	Business Application and /or Owner Application	\$200.00	
	Additional Solicitors	\$25.00	ea.
5.2-4	Building Department Fees - See Attached Permits for Individual Items		
	BUILDING PERMIT FEE SCHEDULE		
	Permit Computation Table		
	Total Cost of Improvement (Based of Square Foot Construction Cost)		
	0 to \$1,000 (includes 1 inspection)	\$65	
	\$1,001 to \$10,000 (includes up to 3 inspections)	\$65 +	12.50/1k over 1k
	\$10,001 to \$100,000	\$177.50 +	6.50/1k over 10k
	\$100,001 to \$500,000	\$755.35 +	4.65/1k over 100k
	\$500,001 to \$1,000,000	\$2610.70 +	4.05/1k over 500k
	\$1,000,001 and over	\$4631.65 +	3.50/1k over 1mil
	Additional inspections are \$60 to be paid in advance. Each building permit will include		
	one inspection per \$60 of the permit cost.		
	Pre-manufactured home placement		
	in a licensed mobile home park	\$136.00	
	on vacant lot - calculated as R3 - value includes site	cost of construction	
	work + value of accessory buildings + finish work. Value of home not included.		
	Zoning Board of Appeals		
	Commercial	\$550.00	
	Residential	\$400.00	
	ZBA Special Meeting	\$550.00	
	Cancellation or transfer of Building Permit	\$25.00	
	Contractor Registration - Required each registration period	\$10.00	

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	Copies		0.25	per pg.
	Copies of Plat maps		\$2.00	
	Demolitions	\$55 +	\$1.75/1k cubic ft.	
	Extension of Building Permit	10% of original	\$100.00	min.
	Future Land Use Map		\$50.00	
	Housing Inspections		\$65.00	
	LAND DIVISION FEES:			
	PARCEL SPLIT – METES & BOUNDS	\$25 per split	\$100.00	min.
	PARCEL SPLIT – PLATTED LOTS	\$25 per split	\$100.00	min.
	PARCEL COMBINATION – PLATTED OR METES & BOUNDS		\$100.00	
	PARCEL SPLIT – NEW PLAT OR CONDO DEVELOPMENT,			
	First 2 lots/units (ie. Splitting 1 parcel into 2)		\$100.00	
	All additional lots/Units over 2		\$25.00 PER LOT	
	Land Fill Permit		\$100.00	
	If Planning Commission Approval is Required		\$300.00	
	Master Plan		\$30.00	
	Zoning Ordinance		\$26.00	
	Tower or Sign Ordinance Book		\$8.00	
	BUILDING PLAN REVIEW FEE	up to \$50k	\$125.00	
		\$50k to \$500k	\$125 +	1.75/1k over \$50k
		over \$500k	\$915 +	.75/1k over \$500k
	ELECTRICAL, PLUMBING, AND MECHANICAL PLAN REVIEW FEES EQUAL			
	16.659% EACH OF BUILDING PLAN REVIEW - MAXIMUM 50% OF			
	BUILDING PLAN REVIEW FEE IF ALL THREE TRADES APPLY			
	Planning Commission Special Meeting		\$600.00	
	Planned Unit Development		\$500.00	
	Property Maintenance/Building Board of Appeals		\$350.00	
	Sewer Capacity Verification	Actual Cost of Twp. Engineer		
	Site Condo Fee		\$600.00	
	SITE PLAN REVIEW			
	(BASED ON VALUE OF PROJECT)	up to \$200k	\$550.00	
		over \$200k -- \$550 + \$1.00/1k over \$200k	\$1,500.00	max.
	Special Land Use	Residential	\$350.00	
		Commercial	\$550.00	
	Tent/Outdoor Sale/Event Permit		\$100.00	
	Zoning Change	0 to 1 Acre	\$700.00	
		over 1 Acre --- \$700.00 + \$40/Acre	\$950.00	max.
	Zoning Map		\$40.00	
	Zoning Compliance Permit		\$50.00	
	Administrative Site Plan Review (Change of use but does not require Commission Review)		\$250.00	
	Property Maintenance Fees			
5.3-2	Code Enforcement - Cost of Labor and Materials +		\$100.00	
5.6-4(b)	Noxious Weeds - Cost of Labor and Materials +		\$60.00	
5.3-11	Rental Compliance Fees			
		Initial Registration per site	\$20.00	
		Unregistered Rental Violation (after 6/11/2011)	\$120.00	
	Rental Compliance Inspections			
		Per Building Certification (3+ Units - Prior to Expiration of Current Certificate)	\$40.00	per bldg

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	Per Unit Certification (units 1 thru 12 per building - Prior to Expiration of Current Certificate)	\$15.00	per unit
	Per Unit Certification (units over 12 per building - Prior to Expiration of Current Certificate)	\$10.00	per unit
	Per Building Certification (3+ Units - After Expiration of Current Certificate)	\$50.00	per bldg
	Per Unit Certification (units 1 thru 12 per building - After to Expiration of Current Certificate)	\$20.00	per unit
	Per Unit Certification (units over 12 per building - After to Expiration of Current Certificate)	\$15.00	per unit
	One & Two Family (Prior to Expiration of Current Certificate)	\$40.00	per home
	One & Two Family (After Expiration of Current Certificate)	\$50.00	per home
	Single Family (2+ per parcel, scheduled for same day inspection - Prior to Expiration of Current Certificate)	\$40.00	per home
	Single Family (2+ per parcel, scheduled for same day inspection - After Expiration of Current Certificate)	\$50.00	per home
	Other Fees		
	Re-Inspection Fee (free if violations corrected within 7 days of initial inspection)	\$40.00	
	Broken Appointment	\$20.00	
	No Access/Lock Out Per Unit	\$10.00	
	Per Room for Hotel/Motel, Bed/Breakfast, Rooming House	\$7.50	
	Tenant Complaint Inspection (TCI)	\$20.00	
	TCI - Cited Violation Re-Inspection Fee (Land Owner is responsible for fee)	\$40.00	
	Search Warrant Fee	\$200.00	
	Community Development Fees		
5.8-1(1-3)	Industrial Development District Application Fee	\$500.00	
	Plant Rehabilitation District Application Fee	\$500.00	
	Industrial Facilities Exemption Certificate Application Fee	\$500.00	
5.8-2(1-2)	Commercial Redevelopment District Application Fee	\$500.00	
	Commercial Facilities Exemption Certificate Application Fee	\$500.00	
5.9-8	Abandoned Residential Property Registration Fee	\$100.00	
9.1-5(a)	Grave Opening Charge		
	Full Size Site		
	Mon.-Fri.	\$450.00	
	Saturdays	\$500.00	
	Child Size or Cremation		
	Mon. -Fri.	\$200.00	
	Saturdays	\$250.00	
10.2-6(a)	Park Permit		
	Resident	\$35.00	
	Non-Resident	\$50.00	
11.2-4	Fireworks Permit	\$100.00	
11.3-3	Emergency Response Recovery		
	Structures	\$600.00	

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	All other alarms (fee + materials)	\$300.00	
11.5-1	Public Utility Reimbursement Fee (fee + materials)	\$300.00	
12.2-6(6)	Land Division Fees		
	Application Fee (up to 4 divisions)	\$100.00	
	Each Additional Division after 4	\$25.00	
	Land Combination	\$100.00	
	PARCEL SPLIT – NEW PLAT OR CONDO DEVELOPMENT,		
	First 2 lots/units (ie. Splitting 1 parcel into 2)	\$100.00	
	All additional lots/Units over 2	\$25.00 PER LOT	
	Utility Fees		
	Residential Landlord Affidavit Deposit	\$500.00	
	Commercial Landlord Affidavit Deposit	\$750.00	
	Landlord Filing Fee	\$50.00	
	Water Connections		
16.2-4	Connection Permit Fee - per permit	\$10.00	
16.2-5	Inspection and Approval Fees (See Bldg Dept Fees/Attachments)		
16.2-6(a)	Tap-In Unit Fee (based on REU's)		
	Lines installed by those listed in 16.2-6a of code - First 2 units	\$350.00	ea.
	each unit or fraction thereof above 2	\$200.00	ea.
16.2-6(a)	All other connections - First 2 units	\$1,000.00	ea.
	each unit or fraction thereof above 2	\$300.00	ea.
16.2-6(b)	Payment Schedule for connections		
	15% of total down balance to be paid in 10 equal annual payments. 6% interest per annum.		
16.2-8(a)	Water Charges - See Attached Utilities		
	Sewer Connections		
16.3-55	Connection Permit Fee - per permit	\$15.00	
16.3-55(a)	Tap-In Unit Fee (based on REU's)		
	Lines installed by those listed in 16.3-55a of code - First 2 units	\$400.00	ea.
	each unit or fraction thereof above 2	\$200.00	ea.
16.3-55(b)	All other connections - First 2 units	\$990.00	ea.
	each unit or fraction thereof above 2	\$525.00	ea.

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16.3-56	Payment Schedule for connections		
	15% of total down balance to be paid in 10 equal annual payments. 6% interest per annum.		
16.3-75&76	Monthly Sewer Charges - See Attached Utilities		
16.3-96	Sewer Connection Performance Bond	\$2,000.00	
	Police Department Fees		
	Copies of Police Reports and Accident Reports (up to 6 pages)	\$7.00	
	additional pages	\$0.25	
	Vehicle Impound Release Fee	\$50.00	
	Pre-employment Fingerprinting	\$15.00	
	Photograph Reproduction	\$2.00	/print
	Court Ordered Preliminary Breath Test (PBT)		
	Resident (PBT)	\$5.00	/test
	Non-resident (PBT)	\$10.00	/test
	Miscellaneous Fees		
	Copies	\$0.25	/page
	Notary Services		
	In State		
	Flint Township Resident	\$0.00	
	Non-Resident	\$10.00	
	Out of State Notary (Resident and Non-Resident)	\$10.00	