

# MECHANICAL PERMIT APPLICATION

## CHARTER TOWNSHIP OF FLINT

G-1490 S. Dye Rd. Flint, MI 48532

Ph: (810) 732-1350 Fx: (810) 733-6919

Permit #: \_\_\_\_\_

Date: \_\_\_\_\_

Payment: \_\_\_\_\_

AUTHORITY: ACT 230, PA 1972, as Amended

COMPLETION: Installation shall Not be Started Until Application is Filed.

PENALTY: Written Order to Stop Construction AND/OR Admin. Fee

### I. JOB LOCATION

Name of Owner / Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required	Home Owners' Phone No.	
Street Address & Job Location (Street No. and Name)	City/Village	Township	County

### II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	State License No.	Expiration Date	
Address (Street No. & Name)		State Registration No.	Local Licensing Jurisdiction	
City	State	Zip Code	Local License No.	Expiration Date
Telephone Number ( )	Social Security No.	Federal Employer ID Number (or reason for exemption)		
Workers Compensation Insurance Carrier (or reason for exemption)		MESIC Employer ID Number (or reason for exemption)		

### III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Permanufactured Home Setup (State Approved)	<input type="checkbox"/> State Owned
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)	<input type="checkbox"/> School

### IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted for one and two family dwellings when the input rating of the building heating/cooling system exceeds 375,000 Btu's.

What is the building size in square footage? \_\_\_\_\_

What is the input rating of the heating system in this building? \_\_\_\_\_

Have plans been submitted?  YES  NO  NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

### V. \* APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

\* Note: Special Airport Zoning Height restrictions may apply in your particular area. Please be advised if you are planning on using tall cranes, etc., as part of your project. You may need approval of the Federal Aviation Administration.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI, Homeowner Affidavit)	Date
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### VI. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on the permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON SECOND PAGE**

**VII. FEE CLARIFICATIONS**

**ITEM #2, RESIDENTIAL HEATING SYSTEM:**  
 This item is used for the installation of a heating system in a new residential structure. Items #10: Gas Piping and #18: Duct, SHOULD NOT BE charged. Replacement systems should be itemized.

**VIII. FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee.**

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee	\$55.00	1	\$55.00	21. Commercial Boiler	\$30.00		
2. Residential Heating System (includes duct & pipe)	\$50.00			22. Duct - minimum \$25.00	\$.10 / ft.		
3. Gas/Oil Burning Equipment New and/or Conversion Units	\$30.00			23. Heat Pumps; Comercial (pipe not included)	\$20.00		
4. Residential Boiler	\$30.00			Air Handlers / Heat Wheels			
5. Water Heater	\$ 5.00			24. Under 10,000 CFM	\$20.00		
6. Flue/Vent Damper	\$ 5.00			25. Over 10,000 CFM	\$60.00		
7. Solid Fuel Equip. (includes chimeney) <input type="checkbox"/> Gas Burning Fireplace	\$30.00			26. Commercial Hoods	\$15.00		
8. Chimney, Factory built - Installed separately - liner	\$25.00			27. Heat Recovery Units	\$10.00		
9. Solar; set of 3 panels (includes piping)	\$20.00			28. V.A.V. Boxes	\$10.00		
10. Gas Piping; each opening - new installation	\$ 5.00			29. Unit Ventilators	\$10.00		
11. Air Conditioning (includes split system)	\$30.00			30. Unit Heaters (Terminal Units)	\$15.00		
12. Heat Pumps; Complete Residential	\$30.00			31. Fire Suppression / Protection - Minimum \$20.00	\$.75 per head		
13. Bath & Kitchen exhaust Tanks - 14. Above Ground	\$20.00			32. Evaporator Coils	\$30.00		
15. Above Ground Connection	\$20.00			33. Refrigeration (Split System)	\$30.00		
16. Underground	\$25.00			34. Chiller	\$30.00		
17. Underground Connection	\$25.00			35. Cooling Towers	\$30.00		
18. Humidifiers	\$10.00			36. Compressor	\$30.00		
19. Piping - minimum \$25.00	\$.05 / ft.			37. Special / Safety Inspection (includes hydrostatic test)	\$50.00 per hour		
20. Process Piping - minimum \$25.00	\$.05 / ft.			38. Additional Inspection / Re-Inspection	\$50.00		
				39. Final Inspection	\$50.00		
				40. Certification Fee	\$20.00		
				41. Commercial Roof Top	\$60.00		

**TOTAL FEE (Must include the \$55.00 non-refundable application fee)**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**Make Checks Payable to: CHARTER TOWNSHIP OF FLINT**

**GENERAL:** Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Mechanical Code. No work shall be concealed until it has been inspected.

When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the job location and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.

THE DEPARTMENT WILL NOT DISCRIMINATE AGAINST ANY INDIVIDUAL OR GROUP BECAUSE OF RACE, SEX, RELIGION, AGE, NATIONAL ORIGIN, COLOR, MARITAL STATUS, HANDICAP, OR POLITICAL BELIEFS.